

Exchange students

# Admission process

univ-nantes.fr



By choosing to study at Nantes
Université, you are joining a dynamic,
inclusive and welcoming environment.
Whether you need help finding
accommodation on campus, navigating
the essential administrative procedures or
getting practical advice, the International
Relations Office is there to guide you every
step of the way.

To study at Nantes Université as an exchange student, fill in the online application form and your application for student accommodation via Nantes Université – International.

Before you start, take the time to read this document and the information on accommodation to be fully prepared for your application.

## **Application** deadlines

Mobility period	1st semester or academic year	2nd semester
Opening of applications	1st March	1st October
Deadline for the online form	15 May	15 November
<b>Decision from Nantes Université</b> (Admission and housing)	15-30 June	10-15 December



# **Create your personal account** on Online application



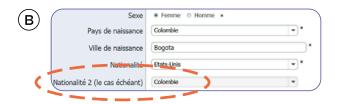
You can change your language options by choosing either English or French in the "Langue de communication" drop menu.



### **Important!**

Only enter your **surname in capital letters**, otherwise the system will not let you continue.

For the rest, use lower case letters.



Fill out "Nationality 2" only if you have two nationalities, otherwise leave

<-- No choice -->



In "Nombre d'années d'études supérieures validées" write the years you have been enrolled at a higher education institution.



## Create your user name and password on mobility-online

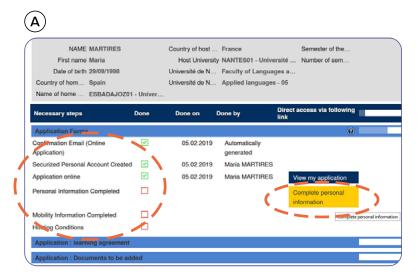


Once you have created your personal space, you will receive an email with instructions on how to create your username and password on the mobility-online website.

Once you have registered, you will be able to access the online portal and complete your application. You can save it and resume later by logging into your personal space via Login Mobility-Online.



Fill out the application form with your personal, mobility and arrival information.



#### Add your data

In order to complete your personal, mobility or arrival information or to upload any documents, make sure the buttons "complete personal information" or "Upload your document" change colors.





(B)

#### To enter your telephone number:

# Female
90 | 50
cristancho samirento@gmail.com

/your number:
000 000 \_XXX (- code of country) \_XXX \_XXX \_XXX

dated Lucengul No 6

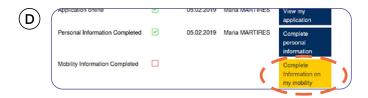
replace the 00 with the + sign, type the country calling code then your telephone number in groups of 3 numbers.

Do not enter any dashes or dots.

Once everything is filled out, click on "save"...

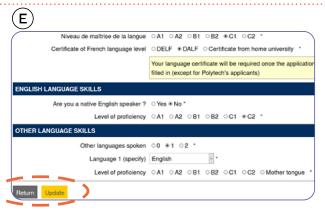


...then select "back to the application workflow" to come back to the main page.



To continue with your mobility information, select "complete information on my mobility".

Scroll down to the bottom of the page and select "forward to update" in order to edit the page.



Once you have filled everything out, click on "update"...

...then "Return" to go back to the main page.

Repeat these steps with "housing conditions".

## French support classes



Attendance at exams is compulsory. Make sure you organise your travel around the dates below.

Heads up!

If you would like to benefit from French support classes, make sure you tick 'yes' on this form. The request must be made when you apply online, and cannot be made upon your arrival in Nantes.

## **Mobility period**



Below are the **start and end dates of the study period**, depending on your period of mobility:

Academic year	1st semester	2nd semester
1 <sup>er</sup> September 2025	1 <sup>er</sup> September 2025	16 January 2026
to 29 May 2026	to 15 January 2026	to 29 May 2026



## **Application**Learning agreement

The learning agreement is a document explaining in detail your mobility study program at Nantes Université. It must be completed online by choosing courses from Nantes Université's class catalog:

<u>www.english.univ-nantes.fr/international/coursecatalogue</u> and duly signed by your home university with date and stamp.

- You must take 30 ECTS for a semester, 60 ECTS for a year
- You must choose at least 70% of the courses in the component with which your university has an agreement.
- If you ticked "Yes" for French support lessons in Mobility Online, **include the classes in your contract** by selecting:
  - Service universitaire des langues (Faculty) then Français langue étrangère (Department).
  - Choose the courses "French as a foreign language" oral and writing according to the desired semester.
     The French courses will be credited with 4 ECTS (2 for oral and 2 for written).

When you have selected your courses from the online course catalogue, validate your selection, then complete and edit your learning agreement in PDF.

#### Take note!

The Nantes Université learning agreement is compulsory for all components listed in the online course catalogue.

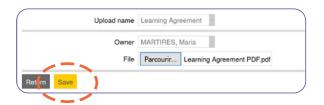
If your home university has its own learning agreement and wants it signed by Nantes Université, please combine the two learning agreements (learning agreement from your home university and learning agreement required by Nantes Université) into a single PDF document.

# Fill in the learning agreement

Nantes Université has introduced the signing of the learning agreement on the OLA platform for the start of the 2025-2026 academic year.

## To add the PDF of the signed learning agreement to your application, click on "Insert".

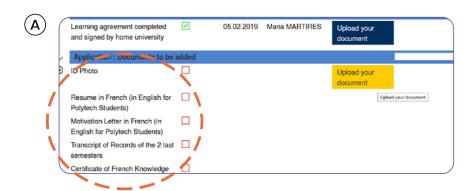




Select "Browse..." to find the document and click on "Save".

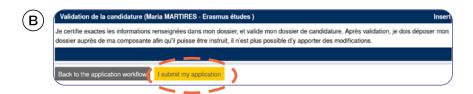


#### **Relevant documents**



**Download** the documents in PDF format.

As with the learning agreement, each time you download a document, select "Insert" and then "Save".



Once you have uploaded all the supporting documents, **validate** your online application form.

Only complete applications will be considered.

Once validated, it is no longer possible to make changes to your application.

All documents must be in PDF format except for the identity photo.

#### Relevant documents

- Identity photo in JPEG format and with neutral background.
  - Scanned ID cards, passports or selfies are not accepted
- Resume /Curriculum Vitae (CV) in French
- Cover / motivation letter in French
- Official transcript of records for the last two validated semesters preceding the mobility Screenshots, snapshots and word documents are not accepted
- French language certificate from your home university's French department OR official French Language certificate (TCF, DELF, OLS or DALF)
   Mandatory except for students applying at i-FLE or Polytech, depending on the department
- For non-European exchange students only: recommendation letter
- Students following a programme in English must provide the documents in English, as well as an English level certificate (OLS or other)

Once your application has been validated, follow the notifications about the progress of your application, as well as the replies and instructions to help you prepare for your mobility.



## Review of your application

The International Relations Office will inform you of its decision after reviewing your application.

If you are admitted and are offered accommodation in a university residence, the address of the residence will be included in the same letter, along with any other information concerning your stay in Nantes.



#### Contact

**Incoming student mobility centre** International Relations Office international.accueil@univ-nantes.fr





